

RENTAL APPLICATION TEMPLATE



APPLICANT INFORMATION	
APPLICANT NAME	
DATE OF BIRTH	
SSN	
PHONE 1	
PHONE 2	
EMAIL	
DL / STATE ID NO.	
LICENSE PLATE NO.	
VEHICLE MAKE	
VEHICLE MODEL	
VEH. YEAR & COLOR	

LANDLORD TO COMPLETE	
DATE APP REC'D	
TIME APP REC'D	
APP REC'D BY	
CREDIT CHECK FEE	
RENTAL TERM	
RENT AMOUNT	
SECURITY DEPOSIT	
RENTAL PROPERTY ADDRESS	

ADDITIONAL OCCUPANTS <small>List all persons occupying home</small>	
FULL NAME	RELATIONSHIP TO YOU

APPLICANT ADDRESS HISTORY			
CURRENT ADDRESS			
REASON FOR MOVE			
DATES OCCUPIED	VACATE NOTICE GIVEN?		
MONTHLY RENT RATE	AMOUNT OF SEC. DEP.		
LANDLORD NAME	PROPERTY MGMT CO		
LANDLORD PHONE	LANDLORD EMAIL		
PREVIOUS ADDRESS			
REASON FOR MOVE			
DATES OCCUPIED	LANDLORD PHONE		
MONTHLY RENT RATE	LANDLORD EMAIL		
LANDLORD NAME	PROPERTY MGMT CO		
PREVIOUS ADDRESS			
REASON FOR MOVE			
DATES OCCUPIED	LANDLORD PHONE		
MONTHLY RENT RATE	LANDLORD EMAIL		
LANDLORD NAME	PROPERTY MGMT CO		

EMPLOYMENT / INCOME HISTORY

NAME & ADDRESS			
SUPERVISOR NAME		POSITION HELD	
SUPERVISOR PHONE		DATES OF EMPLOYMENT	
SUPERVISOR EMAIL		SALARY / WAGE	
NAME & ADDRESS			
SUPERVISOR NAME		POSITION HELD	
SUPERVISOR PHONE		DATES OF EMPLOYMENT	
SUPERVISOR EMAIL		SALARY / WAGE	
OTHER INCOME SRC		AMOUNT REC'D MONTHLY	
OTHER INCOME SRC		AMOUNT REC'D MONTHLY	

Employed applications please attach two most previous paystubs. Self-employed applicants please attach two past tax returns.

APPLICANT REFERENCES

REFERENCE NAME		RELATIONSHIP	
PHONE		EMAIL	
REFERENCE NAME		RELATIONSHIP	
PHONE		EMAIL	

PETS

PET 1 BREED		PET 1 WEIGHT	
PET 2 BREED		PET 2 WEIGHT	
PET RELATED ADDITIONAL COMMENTS			

TENANT DISCLOSURE AND RELEASE AUTHORIZATION

I have read, agree and affirm that all of my statements and information provided in this application are true and complete. I acknowledge that false, undisclosed, incomplete or misleading information herein may constitute grounds for rejection of this application, termination of right of occupancy of all residents and occupants under a lease and/or forfeiture of deposits and fees, and may constitute a criminal offense.

I understand that this application is preliminary only and does not bind you to execute a Lease or to deliver possession of the premises to me. I authorize you to contact any references listed above and to obtain consumer reports, which may include credit, rental payment and/or eviction history and criminal background information about me and in order to verify the above information. I understand that as my prospective landlord, any co-applicants, occupants, or guarantors that may be added to this application may need to consent to and successfully pass consumer background screening reports.

By agreeing, I authorize you to obtain subsequent consumer reports, including credit reports, to ensure that I continue to satisfy the terms of my tenancy, for the collection and recovery of any financial obligations relating to my tenancy, or for any other permissible purpose. Further, if I have included information on co-applicants, other adult household members, and/or guarantors on this application, I affirm that those individuals have knowledge of their inclusion on this application and expressly authorize you to obtain subsequent consumer reports, including credit reports. I understand that you may report all positive and negative rental payment history to consumer reporting agencies who track this information for landlords, mortgage companies and other creditors. I and all occupants or guarantors hereby release from all liability or responsibility all persons and corporations requesting or supplying such information.

PRINTED NAME		DATE	
SIGNATURE			

DISCLAIMER

Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk.